

Child Welfare Case Manager Supervisor (Kinship)

Posting Start Date: 4/17/2024

Posting End Date: 5/3/2024

If you are interested in applying for this position, please submit your resume/cover letter via email – hr@cnswfl.org

- Children’s Network of Southwest Florida, LLC does not discriminate based on age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs
- Children’s Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace
- Children’s Network is an E-Verify Participant; Pre-Hire background checks are mandatory

General Purpose of Position (Full job description will be provided upon interview)

Manage the daily operations of a Dependency Case Management unit which identifies and assesses client and family needs of minors placed in care by DCF due to abuse or neglect by caretakers, with the ultimate goal of permanency; supervises Case Management and support staff; and coordinates service delivery to ensure that client needs, program goals, and contract objectives are effectively met. This professional will ensure case managers work with families as they enter the child welfare system. In addition, to helping children transition back into their home linking families to services in the community, both formal (community providers) and informal (family, friends, neighbors, church, school, etc.) resources to strengthen the family while ensuring the safety of the children.

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ Bachelor’s degree from a four (4) year accredited college or university in Human Services or other related field; **Official transcripts are a mandatory requirement**
- ◆ Current Child Welfare Certification or eligibility upon hire
- ◆ A minimum of two (2) years of experience in child welfare
- ◆ Prior supervisory experience is preferred
- ◆ Ability to establish and maintain positive working relationships is a must
- ◆ Must have knowledge of child welfare processes, rules and be able to use Florida Safe Families Network on-line data
- ◆ Sensitivity to the cultural and socioeconomic characteristics of the agency’s staff and clients
- ◆ Ability to assess case manager’s performance and develop performance improvement plans
- ◆ Ability to conduct thorough case staffings and other meetings

Essential Duties and Responsibilities

- ◆ Assign cases and related duties to staff and oversee service delivery
- ◆ Evaluate, coordinate, and ensure necessary services and/or treatment are provided to achieve the goal of Reunification. Ensure assessments are completed timely; referrals are completed timely, and assists case managers to ensure families access services timely
- ◆ Additional Essential Duties are on the full job description

Certificates, License, Registrations, background checks, drug screens

- Current Child Welfare Certification
- Valid driver’s license, with proof of insurance and clean driver record
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening mandatory (local law enforcement and FBI/FDLE)

If you are currently an employee of Children’s Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying