

Adoption Recruiter

Start Date: 3/25/2024

End Date: Open

If you are interested in applying for this position, please submit your cover letter and resume to Human Resources via email – HR@cnswfl.org

- Children's Network of Southwest Florida, LLC does not discriminate based on age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

General Purpose of Position (Full job description will be provided upon interview)

To promote the adoption program in the community, develop resources furthering identified general, targeted and child-specific recruitment efforts, participate in and deliver pre-service training to potential adoptive families; complete adoption home studies for families residing in Circuit 20 who are interested in adopting special needs children.

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ A bachelor's degree from a four-year accredited college or university with a minimum of two (2) years of child welfare related experience OR an advanced degree in social work or a comparable human service field.
 - ◆ Official transcripts are a mandatory requirement
- ◆ Must have a working knowledge of community services in our local five (5) county area.
- ◆ The ability to establish and maintain positive working relationships is also a must.
- ◆ Adoption Competency training (preferred)

Certificates, License, Registrations, background checks, drug screens

- Valid driver's license required, and clean driver's license check is required, with proof of insurance
- Child welfare certification within one (1) year of post-test
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening mandatory (Local Law/FBI/FDLE)

If you are currently an employee of Children's Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying