

# Family Support Worker

(Kinship)



Posting Start Date: 9/9/22

Posting End Date: 9/30/22

If you are interested in applying for this position, please submit your resume/cover letter to Sarah Chesley via email – [sarah.chesley@cnsfwl.org](mailto:sarah.chesley@cnsfwl.org)

- Children's Network of Southwest Florida, LLC does not discriminate based on race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

### **General Purpose of Position (Full job description will be provided upon interview)**

To support clients engaged in the dependency system. Work in conjuncture with the child welfare case management staff to support parental progress in treatment interventions, education, and other supportive services; and to assist in maintaining child safety and well-being.

### **MINIMUM REQUIREMENTS**

#### **Education / Experience / Certification**

- ◆ High school diploma or general education degree (GED) required
- ◆ Minimum of one (1) year of child welfare or family support related experience
- ◆ Must have a working knowledge of community services and resources in our local five (5) county area
- ◆ Strong organizational skills and problem-solving abilities is a must
- ◆ Ability to establish and maintain positive working relationships is also a must

#### **Essential Duties and Responsibilities**

- ◆ Support families in their efforts to complete all child welfare related tasks.
- ◆ Act as a resource to families as they engage the community for formal and informal supports.
- ◆ Monitor supervised visits and document observations to ensure engagement and progress of families. Provide documentation of observations of all client activities when interacting with the child or family.
- ◆ Arrange for and/or provide transportation of children to supervised visits as needed.
- ◆ Monitor safety plans and document observations to ensure compliance with safety plan.
- ◆ Participate in staffing and court hearings as needed.
- ◆ Participate in the quality improvement process.
- ◆ Adherence of all data collection into automated systems including FSFN
- ◆ Other duties may be assigned, and special projects may be requested

#### **Certificates, License, Registrations, background checks, drug screens**

- Valid driver's license required, a clean driver's license check (required), and proof of insurance
- Drug Screening is required
- Children's Network participates in E-Verify
- Criminal background screening mandatory (local law enforcement / FBI / FDLE, and Abuse Registry)

***If you are currently an employee of Children's Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying***